

No AG-15039/77/2025-Sr.C-I  
Government of India  
Ministry of Social Justice and Empowerment  
Department of Social Justice and Empowerment

631-A, Shastri Bhavan,  
New Delhi, the 9<sup>th</sup> of October 2025

The Department of Social Justice & Empowerment (DoSJE) implements a Skill Development Scheme named PM-SPECIAL for providing skilling for geriatric and elderly caregivers to bridge the gap in supply and increasing demand in the field of geriatric/elderly caregivers. A copy of the revised scheme guideline is available on the Department's website (<https://socialjustice.gov.in/schemes/111>). All Training Partners are requested to kindly go through different provisions of the Scheme Guidelines before applying.

2. The Department is contemplating to empanel competent and desirous Government and Private Training Institutes having sufficient academic and physical infrastructure, with good track record of performance for FY 2025-26. Accordingly, the Department invites Expression of Interest (Eoi) for empanelment of Training Partners (TPs) for imparting training under PM-SPECIAL for the financial year 2025-26 for:

S.No.	Sector	Name of the Job Role	QP-ID	NSQF level	Duration (in Hrs)
1.	Health	Geriatric Care Giver (Institutional & Home Care)*	HSS/Q6002	4	480
2.	Domestic	Elderly Care Taker (Non Clinical)*	DWC/Q0801	3	360

\*Courses having on the job training

3. For this purpose, the proposal with full and complete information/documents may be submitted in hard copy addressed to Director (PM-SPECIAL), Room No. 631, A Wing, Shastri Bhavan, New Delhi-110001:

- Certificate of incorporation (the organization should have been registered before 01.07.2020).
- Copy of the PAN Card / GST No.
- NITI Aayog's Darpan Portal Registration details, if the Training Partner is a Non-Government Organization (NGO).
- Audited Account Statement for the last 3 financial years (2022- 23, 2023-24 and 2024-25).
- Turnover certificate: The average turnover for last three years (2022-23, 2023-24 and 2024-25) should be greater than Rs. 5 Crore (This is a mandatory

criteria) along with positive net worth of the organization during the above-mentioned last three years. Turnover certificate should be submitted in original issued by Chartered Accountant (CA).

- f) Number of trainees trained year-wise for the courses mentioned in para 2 above during last three years (2022-23, 2023-24 and 2024-25, with course-wise details) as per the Annexure-I. **Please note:** Trained means that the trainees who have successfully completed the assessment and certification as per common cost norms of Ministry of Skill Development and Entrepreneurship. A Copy of sanction order/work allocation of the Central Government/State Government/ Other Government bodies has to be submitted along with **Annexure-I**.
- g) The number of trainees placement after training in total (year- wise) for the courses as mentioned in para-2 above after completion of the training starting year wise from 2022-23 to 2024-2025 is required to be submitted as per **Annexure-II**. **Please Note:** Placement means employment of trainee after undertaking the Course and getting at least minimum wage.
- h) Up-to-date and valid Certificate of Affiliation/Accreditation issued through SMART portal in respect of Courses given in para 2 above [please refer para 8 & 9 for more details].
- i) Undertaking in your letterhead that if any information or claim furnished by you in respect of your training institute/centers is found to be wrong/ incorrect, your empanelment may be cancelled by the Department and further penal action as per provisions of the Scheme may be taken (Reference: **Annexure-III**)
- j) An affidavit duly notarized on Rs. 100 Stamp paper stating that your organization (including different training centers) has not been blacklisted by any Government (Central or State or both) and that all centers are its own and the staff is on the pay roll of the organization.
- k) Proposal for Skill Training under PM-SPECIAL in eligible job roles for FY 2025-26 in attached format (**Annexure-IV**).
- l) Certification of your Training Institute as recognized by International Accreditation Forum (IAF), if any.

**Please Note:** All annexures mentioned above are part of Scheme Guidelines which are available on the Department's website (<https://socialjustice.gov.in/schemes/111>)

4. Kind attention is invited to para 7.2 of the guidelines which, inter alia, state that priority would be given to courses which mandates compulsorily On the Job Training (OJT) in skill courses.

5. In case of a Government Training Institute, a self-certified statement indicating that the training institute is a government training institution and the documentary proof thereof indicating explicitly that your institution is a Government training institute along with all other relevant documents as mentioned in this Eol notification.
6. If the information provided by the organization meets the requirement of PM-SPECIAL Scheme and upon recommendation and approval of the competent authority, Memorandum of Agreement (MoA) may be signed between DoSJE and your Training Institute for imparting training under PM-SPECIAL for the FY 2025-26.
7. The empanelment of the Training Institute may be terminated at any point of time if any violation of norms as mentioned in the scheme guideline / any wrong / forged information given against this Eol is found during the implementation of the PM-SPECIAL Scheme.
8. All Training Institutes must ensure that proposals to be submitted only for those training courses for which up-to-date certificate of affiliation/accreditation (not later than last date of submission of application against this Eol) has been submitted.
9. Proposals submitted without or partially valid or partially (or all) expired Certificate of affiliation/accreditation will not be considered at all.
10. All information contained in this document are of good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. Department of Social Justice and Empowerment (DoSJE) reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. DoSJE reserves the right to take final decision regarding award of work.
11. Submission of proposal under Eol mode does not guarantee allocation of target under PM-SPECIAL (2025-26). Thus, this Eol document does not encourage creation of any new training infrastructure and hiring of manpower specifically for imparting training under PM-SPECIAL (2025-26).
12. The decision of empanelment of respective Training Institutes by the Department will be final and no request will be entertained in the Department in case of non-empanelment of any Training Institutes.
13. All Training Institutes are requested to submit their proposal in hard copy. The proposals must include summary/index sheet along with page numbers and duly signed by the authorized signatory in each page.

14. The period of empanelment of Training Institutes will be for a period of one year from the date of empanelment which may further be extendable for another year subject to the approval of the Competent Authority.

15. The training cost shall be as per applicable common cost norms of Ministry of Skill Development and Entrepreneurship.

16. Evaluation Criteria: The Evaluation Criteria shall be determined by a duly constituted Committee by the Department. No representation w.r.t. fixed criteria shall be entertained.

17. All Training Institutes must ensure that documents or photocopies attached in the proposal should be clear and readable. Documents which are non-readable will be of no use and hence, the proposal may likely to be rejected. However, it must be ensured that all undertakings (along with the valid date) which the Training Institutes is submitting must be original only.

18. Under no circumstances DoSJE will be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non - application to this EoI.

19. The complete proposal with all documentary proofs as requested above should be received in CR Section, Garage No. 8, Shastri Bhavan, New Delhi in the name of Director(PM-SPECIAL) by 5:30 PM within 30 days from the date of publishing of this EoI. All Proposals must carry stamp of R&I Office. Proposals will not be accepted if it doesn't carry stamp of registry office or sent through e- mail. Clarification (if any) w.r.t EoI may be solicited through email on [pm-special@gov.in](mailto:pm-special@gov.in). Proposals received after the stipulated time will be summarily rejected and in no case shall be entertained thereafter.

  
(Kajal Singh)  
Director(PM-SPECIAL)

Copy to:

- i. The Secretary, M/o Health & Family Welfare with request to give wide publicity.
- ii. The Director, NIC to upload the EoI on the website of DoSJE, Sr. Citizen Welfare Portal.

Annexure-I

Summary of Trainees Trained

Sr. No.	FY	Scheme	Implementation Department/Ministry	No. of candidates trained	Candidate took training on (Course Name with QP ID)
1.					
2.					
3.					
<b>Total</b>					

\*This must be supported by sanction order of the Department/Ministry.

\*\*Details may be furnished only for Government skilling schemes.

Date:

Signature  
(Name of the Authorized Person)  
Stamp

Annexure-II

Candidates placement List

Sr No.	FY	Scheme	Implementation Department/Ministry	Candidate Name (Gender)	Candidate took training on (Course Name)	Placed in [Company Name]	Initial Salary	Candidate Phone No.
1.								
2.								
3.								
<b>Total</b>								

\*\*Details must be emanated from Annexure-I

Date:

Signature  
(Name of the Authorized Person)  
Stamp

Annexure-III

Undertaking

I.....(Name of Authorized Person).....  
(Designation of Authorized Person)..... (Name and  
address of Training Institute) do hereby declare that the information provided herein  
in the Eol application is true and correct to the best of my knowledge and belief and  
nothing has been falsely stated or concealed therein. I understand that if the said  
information as given in the application form is found false, at any stage, the  
empanelment of the Training Institute will be liable to be rejected.

Date:

Place:

Signature  
(Name of the Authorized Person)  
Stamp

**Annexure-IV**

**Centre-Wise Proposal on the number of candidates to be trained**

Name of the Training Institute (TI) {along with TP ID}:

Complete Address of TI (Head Office):

Contact Person's Name with mobile number and email ID:

Sr. No	State	District	Address of the Training Centre	Training Centre ID	(Non) Residential	Name of the Job Role (and # of Hrs)	No. of candidates to be trained
1.							
2.							
3.							
TOTAL							

\*\*Details must be supported by Letter of Affiliation/ Accreditation issued on SMART Portal of MSDE.

Date:

Place:

Signature  
(Name of the Authorized Person)  
Stamp