



EXPRESSION OF INTEREST (EOI)

EOI No. CCE/ISDC/RFC-BA/2024-25-00011/523

Date: 03/09/2025

Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the “Rajasthan Finishing School Program” in the Government Colleges of Rajasthan

**Issued by: Commissionerate of College Education
Government of Rajasthan
Block IV, Shiksha Sankul, JLN Marg, Jaipur – 302015, Rajasthan
Tel: 0141-2706106
Web: <https://hte.rajasthan.gov.in>**

Empanelment of Industry / Industry promoted or partnered institutions to conduct demand-based skill training with Corporate Certification under the “Rajasthan Finishing School Program” at the Government Colleges of Rajasthan

Mode of Bid Submission	Online through e-Procurement at http://eproc.rajasthan.gov.in
Tendering Authority / Procuring Authority	Commissioner, Commissionerate of College Education, Rajasthan, Jaipur
Date & Time of Pre-Bid Meeting	Date: 12/09/2025 Time: 03:00 PM
Last Date & Time of Submission of Bid	Date: 29/09/2025 Time: 03:00 PM
Last Date of Submission of Demand Draft for Bid Document Fee & Bid Processing fee	Date: 29/09/2025 Time: 03:00 PM <i>At Office of Commissionerate of College Education, Government of Rajasthan, Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015, Rajasthan</i>

Bid Document Fee (Non-refundable)	Demand Draft of ₹ 5,000 (Rs. Five Thousand only) in Favor of “Commissioner, College Education” Payable at Jaipur
Bid Processing Fee (Non-refundable)	Demand Draft of ₹ 2,500 (Rs. Two Thousand and Five Hundred only) in Favor of “Managing Director, RISL.” Payable at Jaipur

Abbreviations & Definitions

Agreement / Contract	A legally binding written agreement signed between the Client and the Empanelled Partner Organization and includes all the attached documents listed thereon.
Authorized Signatory	The bidder representative/officer vested (explicitly, implicitly or through conduct) with the powers to commit the authorizing organization to a bidding agreement.
Applicant	Any entity (e.g., sector-specific industry, or an institution promoted/partnered by industry) that submits a proposal in response to this Expression of Interest (EOI). The terms "Applicant" and "Bidder" have been used interchangeably throughout this EOI document and shall be considered to refer to the same entity.
Captive Placement	Employment opportunity provided by the Applicant within their own organization
CCE	Commissionerate of College Education
Client	The procuring authority i.e. Commissionerate of College Education with its office at Block IV, Shiksha Sankul, JLN Road, Jaipur 302015, Rajasthan that enters the Agreement for the services with the Empaneled Partner Organization.
Day	Calendar day as per GOR/GOI.
DoIT&C	Department of Information Technology & Communication, Government of Rajasthan.
EOI	The Expression of Interest document
Empaneled Partner Organization	The successful applicant who accepts the Letter of Acceptance (LOA) and is thereafter recognized as an Empanelled Partner Organization of the Client.
Evaluation Committee	Committee constituted by the Client to evaluate proposals and technical presentations
Executive Committee	Committee constituted by the Client for approval of Proposal and empanelment of Training Provider Organizations
GoR	Government of Rajasthan
Guidelines	The framework to be developed and notified by the Client for executing the Rajasthan Finishing School Program.
IEC Material	Information, Education, and Communication materials used for outreach and mobilization
Industry	A legal entity engaged in economic activity that generates employment opportunities in specific sector and actively contribute to workforce development.
Industry-Promoted or Partnered Institute	A legal entity established / supported / governed / associated / affiliated by sector specific Industry (s) to deliver skill development Training Program and facilitating placements.
LOA	Letter of Acceptance
OJT	On-the-Job Training

Placement	A candidate receiving an offer letter for employment within the prescribed timeframe (as specified in client guidelines) upon course completion and subsequently having proof of minimum prescribed salary.
Proposal/Bid	The technical submission made by the Applicant in response to the EOI, as per the required formats
RISL	RajCOMP Info Services Limited
Screening Committee	A committee established by the client for desk appraisal and to validate the completeness of the technical proposal
Services	Work to be performed by the Empanelled Partner Organization pursuant to the agreement
TECH Forms	Templates and forms annexed to the EOI document that Applicants must fill and submit.

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Date:03/09/2025

Notice Inviting Bid

1. The Government of Rajasthan aims to implement demand-driven skill training with Corporate Certification under the 'Rajasthan Finishing School Program' at Government Colleges in the state, with the objective of enhancing the employability of candidates from Government Higher Education Institutions
2. The Commissionerate of College Education (CCE), Government of Rajasthan, invites the Expression of Interest (Eoi) from eligible applicants interested in partnering with the CCE (hereinafter referred to as 'the Client') for delivering demand-driven skill training with Corporate Certification under the 'Rajasthan Finishing School Program' across Government Colleges in Rajasthan.
3. The scope includes, but is not limited to:
 - a. Training Program design
 - b. Curriculum Development
 - c. Establishment of training infrastructure in allocated government colleges.
 - d. Deployment of qualified and experienced trainers
 - e. Candidate Mobilization, Interest Assessment and counselling
 - f. Training Delivery, Assessment and Corporate Certification
 - g. Facilitate placement
 - h. Tracking of Trainees
 - i. Monitoring and Reporting
4. Please note that selection through this EOI does not guarantee the work allocation, and Client shall not be liable for any costs incurred by the applicants. No assurances, whether express or implied, are provided that this process will result in the award of any agreement or business engagement.
5. This EOI invites for Empanelment of Bidders with Single Stage bid i.e. technical proposal with presentation. The EOI shall remain open on a perpetual basis and will be re-published on the designated procurement portals in the first week of every quarter after the initial publication.
6. **The bid document fee, bid processing fee and performance security are as follows:**
 - a. Bid Document fee (Non-refundable): ₹ 5,000 (Rs. Five Thousand only)
 - b. Bid Processing fee (Non-refundable): ₹ 2,500 (Rs. Two Thousand and Five Hundred Only)
 - c. Performance Security Deposit: An unconditional, unequivocal, and irrevocable Bank Guarantee (BG) / DD / Bankers Cheque amounting to 5% of the total contract value must be submitted by the Empanelled Partner Organization. The Bank Guarantee (BG) / DD / Bankers Cheque must be issued by any Nationalized Indian Bank and remain valid for the entire duration of the project, including 60 days beyond the validity of agreement. The validity period should commence from the date of empanelment and cover any mutually agreed extension periods, if applicable.
7. Proposals must be submitted electronically via <http://eproc.rajasthan.gov.in>.
8. Submission of proposals is strictly through online mode. Physical (hard copy) submissions will not be accepted.
9. The complete EOI document can be accessed on our official website: <http://sppp.rajasthan.gov.in>, <https://hte.rajasthan.gov.in> and <http://eproc.rajasthan.gov.in>
10. Proposal will be reviewed by the screening committee and will be invited for the technical presentation before the Evaluation Committee.

11. The technical presentation should include the following information:
 - a. General Qualifications: Sector -specific and geographical presence
 - b. Related experience, Infrastructure, Accreditations and Awards etc.
 - c. Understanding of Assignment
 - d. Market relevance and distinctions of proposed courses in the context of Rajasthan
 - e. Approach and Methodology
 - f. Workplan
 - g. Challenges and mitigation measures.
 - h. Operational readiness as per the scope of work.
 - i. Availability of placement opportunities (captive or through associated organizations) for proposed courses
12. Details of requirements, eligibility conditions and bidding procedures are provided in the EOI document which includes the following sections:
 - a. Notice Inviting E-bid
 - b. Key Information and dates
 - c. Section 1: Project profile
 - d. Section 2: Instructions to Applicants
 - e. Section 3: General Terms and Conditions
 - f. Section 4: Annexures
13. This EOI is issued solely for the purpose of inviting proposals from eligible applicants. Participation in the process does not confer any right to award of work or create any binding obligations on the client.
14. The Client reserves the right to amend, cancel, or terminate the EOI process, reject any or all proposals, or modify any of the terms and conditions at any stage, without providing any justification.
15. Submitted proposals shall remain valid for a period of 90 (Ninety days) days from the last date of bid submission.
16. Applicants are advised to carefully review all instructions, formats and forms included in the EOI document. Proposals must be complete, accurate and submitted in the prescribed format. Failure to comply with EOI requirements may lead to disqualification.
17. The provisions of RTPP Act 2012 and Rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules 2013 thereto, the later shall prevail. Also, all advisories and directions issued by the Government of Rajasthan or client from time to time shall be applicable
18. The client shall refer the Common Norms Notifications issued by the Ministry of Skill Development and Entrepreneurship, government of India to determine the training cost proposed by the applicant.


Commissioner
College Education
Jaipur

Key Information and dates

Date: -- /09/2025

Sl. No.	Particulars	Detail
1.	Name & Address of the Procuring Entity	Commissionerate of College Education, Government of Rajasthan, Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015, Rajasthan
2.	Name and Address for communication (Contact Person)	Commissioner, College Education <ul style="list-style-type: none"> ▪ Address: Block IV, Shiksha Sankul, JLN Road, Jaipur 302015 ▪ Email: rajfinishingschool@gmail.com
3.	Name of the assignment	Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan
4.	Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	Websites: <ul style="list-style-type: none"> ▪ http://sppp.rajasthan.gov.in ▪ http://eproc.rajasthan.gov.in ▪ http://hte.rajasthan.gov.in
5.	Mode of proposal submission	Online at e Proc website (http://eproc.rajasthan.gov.in).
6.	Publishing Date of bidding document / Time	Date: 03/09/2025 Time: 06:00 PM
7.	Start date / time of downloading of Bidding Document	Date: 03/09/2025 Time: 03:00 PM
8.	Bid Document Fee (Non-refundable)	Demand Draft of ₹ 5,000 (Rs. Five Thousand only) in Favor of "Commissioner, College Education" Payable at Jaipur
9.	Bid Processing Fee (Non-refundable)	Demand Draft of ₹ 2,500 (Rs. Two Thousand and Five Hundred only) in Favor of "Managing Director, RISL" Payable at Jaipur
10.	Performance Security Deposit	An unconditional, unequivocal, and irrevocable Bank Guarantee (BG) / DD / Banker's cheque amounting to 5% of the total contract value must be submitted by the Empanelled Partner Organization. The Bank Guarantee (BG) / DD / Banker's cheque must be issued by any Scheduled Indian Bank and remain valid for the entire duration of the project, including 60 days beyond the submission of the project completion report. The validity period should commence from the date of empanelment.

Sl. No.	Particulars	Detail
		and cover any mutually agreed extension periods, if applicable
11.	Last Date of receiving Pre-Bid queries by e-mail	Date: 11/09/2025 Time: 03:00 PM Email ID: rajfinishingschool@gmail.com No queries will be accepted beyond the last date and time of submission of pre-bid queries.
12.	Date, Time of Pre- Bid Meeting	Date: 12/09/2025 Time: 03:00 PM Place: Commissionerate College Education, Block IV, Shiksha Sankul, JLN Road, Jaipur 302015 <i>(A Virtual Link will be given on the E-mail address provided by interested applicants in the pre-bid format. The Pre-bid meeting will be held through physical and virtual mode)</i>
13.	Publishing of Pre-Bid queries response	Date: 19/09/2025 Time: 03:00 PM
14.	Last Date & Time of Submission of Bid	Date: 29/09/2025 Time: 03:00 PM
15.	Last Date of Submission of Demand Draft for Bid Document Fee & Bid Processing fee	Date: 29/09/2025 Time: 03:00 PM <i>At Office of Commissionerate of College Education, Government of Rajasthan, Block - 4 Shiksha Sankul, JLN Marg, Jaipur, 302015, Rajasthan.</i>
16.	Opening of proposals	Date: 29/09/2025 Time: 05:00 PM
17.	Technical presentation	Date and time will be communicated to the applicants separately.

Sl. No.	Particulars	Detail
		Place of Presentation: Commissionerate College Education, Block 4, Shiksha Sankul, JLN Marg, Jaipur-302015, Rajasthan <i>Note: Presentation must be done in offline (Physical) mode and in MS Power Point.</i>
18.	Bid Validity	90 days from the last date of bid submission

Note:

- 1) Applicants' authorized signatory shall submit their proposal on-line in electronic formats. However, DD/BC/BG for Bid document fee and Bid Processing Fee should be submitted physically at the office of client and scanned copy of same should also be uploaded along with the proposal. If any of the bidders fails to physically submit the DD as per the above-mentioned date and time, in that case the bid will not be considered for the further process.
- 2) To participate in online bidding process, Applicant must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Applicant can procure the same from any Controller of Certifying Authorities (CCA) approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Applicants who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, Applicants must register on <http://eproc.rajasthan.gov.in> (Applicant already registered on <http://eproc.rajasthan.gov.in> before 30th September 2011 must register again).
- 3) Applicants are also advised to refer to the "Applicants Manual Kit" available at eProc website for further details about the e-Tendering process.
- 4) Training for the Applicants on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Applicants interested in training may contact e-Procurement Cell, DoIT&C to book the training slot.
- 5) The procuring entity reserves the complete right to cancel the EOI process and reject any or all of the Bids.
- 6) No contractual obligation whatsoever shall arise from the EOI document/ bidding process unless and until a Agreement is signed and executed between the client and the successful Applicant.
- 7) The procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual Applicants to verify such information) and the information provided therein is intended only to help the Applicants to prepare a logical bid-proposal.
- 8) The provisions of RTPP Act 2012 and Rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules 2013 thereto, the later shall prevail.



Commissioner

College Education
Jaipur

Disclaimer

The information contained in this EOI document whether verbally or in documentary or any other form by or on behalf of the Client or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided. This EOI is not an agreement and is neither an offer nor invitation by the Client to the prospective Applicants or any other person.

The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by the Client in relation to the programme implementation. Such assumptions, assessments and statements do not support to contain all the information that each applicant may require. This EOI may not be appropriate for all persons, and it is not possible for the Client, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources. Information provided in this EOI to the Applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Client accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein. The Client, its employees and advisers make no representation or warranty and shall have no liability to any person including any applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in anyway in this selection process. The Client also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this EOI. The Client may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI. The Client reserves the right to recall the EOI in its entirety or in part.

The issue of this EOI does not imply that the Client is bound to empanel one or more applicant(s) or to appoint the selected applicants, as the case may be, for the implementation of the program.

Contents

Abbreviations & Definitions	3
Notice Inviting Bid	5
Key Information and dates	7
Disclaimer.....	10
1. Section 1: Project Profile	13
1.1 Introduction and Background.....	13
1.2 Scope of Work	14
2. Section 2: Instruction to Applicants	17
2.1 General instructions.....	17
2.2 Sub-Contracting and Consortium/JV	17
2.3 Eligibility criteria.....	17
2.4 Criteria.....	19
2.5 Sectors	21
2.6 Proposal preparation and Presentation	22
2.7 Proposal and fee submission	22
2.8 Pre-bid meeting	22
2.9 Technical Proposal Evaluation	23
2.10 Category	23
2.11 Selection of Partner Organization	23
2.12 Letter of Acceptance (LOA).....	24
2.13 Disqualification.....	24
2.14 Performance Security.....	24
2.15 Target Allocation.....	24
2.16 Signing of Agreement.....	25
3. Section 3: General Terms and Conditions.....	26
3.1 Interpretation	26
3.2 Governing Law.....	26
3.3 Fairness and Good faith.....	26
3.4 Force Majeure	26
3.5 Confidentiality.....	27
3.6 Change Orders and Agreement Amendments	28
3.7 Termination of the agreement.....	28
3.8 Payment upon termination.....	29
3.9 Limitation of Liability.....	30
3.10 Suspension	30
3.11 Penalties.....	30

3.12	Cessation of rights, obligations and services	31
3.13	Settlement of Disputes	32
3.14	Arbitration	32
3.15	Copyright	32
3.16	Stay of procurement proceedings / Appeals	33
4.	Section 4: Annexure.....	35
4.1	Annexure 1: List of colleges	35
4.2	Annexure 2: Format for Pre-bid queries	38
4.3	Annexure 3: Checklist of TECH Forms for preparation of proposal	39
4.3.1	TECH 1: Proposal Submission Cover Letter.....	40
4.3.2	TECH 1A: Format for Power of Attorney	42
4.3.3	TECH 2: Applicant information form	43
4.3.4	TECH 3: Financial Capability	45
4.3.5	TECH 4: Applicant Organizational Profile and Experience	46
4.3.6	TECH 5: HR certificate.....	47
4.3.7	TECH 6: Technical Capability - Training and Placement.....	48
4.3.8	TECH 7: Not been Blacklisted Certificate	50
4.3.9	TECH 8: Affidavit	51
4.3.10	TECH 9: Compliance with the Code of Integrity and No Conflict of Interest ...	53
4.3.11	TECH 10: Detail of Courses.....	55
	a). Basic information	55
	b). Course Features and Content	55
	c). Infrastructure and Resource requirement	56
	d). Mobilization and Selection process.....	57
	e). Training and Placement Strategy	57
	f). Issues and Mitigation measures	57
4.3.12	TECH 11: Declaration of Non-Association and Exclusive Participation	58
4.4	Annexure 4: Format for Performance Bank Guarantee.....	59
4.5	Annexure 5: Memorandum of appeal under the RTPP act 2012.....	62
4.6	Annexure 6: Grievance Redressal During Procurement Process	63
4.7	Annexure 7: Draft Agreement.....	65

1. Section 1: Project Profile

1.1 Introduction and Background

- 1.1.1 The Government of Rajasthan has announced in budget 2024-25 for the establishment of Rajasthan Finishing School Centres in all divisions of the state. These centres will conduct Corporate Certification Programmes for college Candidates through collaborations with reputed Industries/Corporates.
- 1.1.2 To improve employability and expand job prospects for candidates in Rajasthan, the Client intends to implement finishing school training programs throughout the state. These programs will deliver sector-specific, demand-driven skill training designed to create employment opportunities for candidates upon successful completion.
- 1.1.3 This Program will bridge the academia-industry gap by embedding corporate-led, skill training along with Corporate Certifications directly within higher education. Driven by the expertise and commitment of partnering industries and corporates, this program will enhance Candidates' employability and facilitate placement opportunities with partnering organizations.
- 1.1.4 Government Colleges under Commissionerate of College Education will function as finishing school in different domains including IT and soft skills courses. These courses will cater to both regular students and graduates from Government Colleges in Rajasthan.
- 1.1.5 Collaboration with industries / Industry promoted or partnered institutions will ensure that the training curriculum is relevant, up-to-date, and aligned with current and future industry needs. Corporate Certifications enhance the credibility and marketability of the candidates. Graduates will gain the competencies and credentials necessary for successful careers, with employment opportunities upon completion, thereby creating a direct pathway from education to meaningful employment. Integrating such programs within higher education institutions will enhance their relevance and attractiveness to candidates seeking career-oriented education.
- 1.1.6 The Rajasthan Finishing School Program aims:
- To design and deliver customized job-oriented short-term skill development courses with corporate certifications in various sectors through Partner Organizations.
 - To equip candidates with technical skills, IT and soft skills relevant to sectoral industries.
 - To facilitate employment opportunities through Partner Organizations to successful trained candidates.
 - To enhance the overall employability and career prospects of candidates.
 - To establish a sustainable model for industry-integrated skill development within the higher education framework.
- 1.1.7 The Client will empanel Partner Organizations for establishment and operation of Finishing School Centres at Government colleges of Rajasthan (List is provided at annexure 1).
- 1.1.8 Client targets to train 10,000 Candidates in the first year of operation under Rajasthan Finishing School Program. Additionally, Client will assist to the partner organizations for mobilization of target candidates.

- 1.1.9 The Rajasthan Finishing School Program is primarily designed for the Final Year (UG & PG) and Pass-out students of government and private colleges under the administrative control of Commissionerate of College Education, Government of Rajasthan and Government Universities.
- 1.1.10 The Partner Organization shall be responsible for:
- Formal submission of the proposal in response to the EOI
 - Signing of Agreement with Client
 - Training Program Design
 - Curriculum Development
 - Establishment of State-of-Art Training centre in Government colleges
 - Mobilization, Awareness, Interest Assessment and Counselling of candidates
 - Training Delivery, Assessment and Corporate Certification (Self/Joint with GoR) or Global certifications (wherever available)
 - Ensure all the required resources will available during the entire tenure of the project.
 - Facilitate placements either by captive employment or with associated organizations.
 - Tracking of candidates for one year after completion of training
 - Monitoring and Reporting of project
 - Any other Task / activities notified by the client for the Rajasthan Finishing School Program
- 1.1.11 The Training Program will equip candidates for immediate roles within the partner's organization or its network of associated organizations, focusing on industry-aligned skill-building. The Empanelled Partner Organizations shall ensure strong post-training employment prospects for candidates and the employment should match the sector, in which training is provided.

1.2 Scope of Work

- 1.2.1 The selected Partner Organizations shall be responsible for supporting Client in effective implementation of Rajasthan Finishing School Program by providing strategic and operational support. The scope of services will include, but not be limited to, the following:
- 1.2.1.1 Training Program Design and Curriculum Development
- Design, develop or curate industry-relevant short-term skill training curricula aligned with current and future market demands. Ensure the curriculum incorporates practical, hands-on training, case studies, and real-world scenarios.
 - The delivery of training program shall be offline only and the modalities and duration of courses are as below:

Training Modalities	Duration of training (hours)	Per day maximum permissible training hours
Embedded with the regular classes (Morning / Evening session) for regular students	Minimum 240 Hours Maximum 540 Hours	3 Hours/day
Fast track courses (During college timings) for pass-out candidates	Minimum 240 Hours Maximum 540 Hours	6 Hours/day

- The finishing school training shall be provided in batches. The Partner Organization shall be free to conduct training programs as per the convenience of candidates as mentioned above.
 - The proposed curriculum will have Domain Skills, Soft Skills and IT Skills components. The proposed curriculum may have:
 - Domain Skills : 70%
 - IT Skills : 20%
 - Soft Skills : 10%
 - Design and Develop requirement of training infrastructure and facilities including lab, human resource etc. for the curriculum.
 - Develop comprehensive training materials, including workbooks, presentations, and online resources (if applicable).
 - Preferably include the OJT in curriculum.
 - Develop robust assessment and Corporate Certification mechanisms.
 - Adapt and update the curriculum periodically to reflect evolving industry standards and technologies.
- 1.2.1.2 Training centre establishment
- The classroom and laboratory space will be made available by the client at allocated government college.
 - Partner organization will set up training centres with well-equipped lab of latest tools, equipment or software, required furniture and fixtures within the allocated premises as per Guidelines.
 - Deploy qualified industry experts as trainers with relevant experience and pedagogical skills to ensure adherence with the delivery standards.
 - Client will carry-out due diligence of established training centre as per Guidelines.
- 1.2.1.3 Mobilization, Interest Assessment, and Counselling
- Design and develop IEC materials for mobilization and awareness of targeted candidates.
 - Execute outreach strategies to mobilize the target demographic (for current and pass-out Candidates) including but not limited to Event, Workshops, PR activities, social media, digital advertising etc.
 - Registration of potential candidates, conduct interest and aptitude assessments (IT Tool based or offline).
 - Provide individualized counselling services to the candidates and their parents on the courses offering and available job opportunities. This will facilitate informed enrolment decisions and set their expectations on jobs, relocation requirements and compensation.
 - Counselling may be delivered in-person mandatorily. It may be delivered in a single session or over multiple sessions.
 - The eligible candidates are to be enrolled in batch as per Guidelines.
- 1.2.1.4 Training, Assessment and Corporate Certification
- Conduct training in offline mode only by utilizing best-in-class industry pedagogy and delivery methodologies.
 - Provide practical, hands-on training in well-equipped labs.
 - Incorporate e-learning components and live web-instructed learning (as appropriate).

- Organize industry visits and expert talks to provide candidates with real-world exposure (as appropriate).
 - Conduct final assessments on completion of training and award Corporate Certificates to successful candidates as per Guidelines.
 - Ensure the safety and well-being of the Candidates during the training program.
- 1.2.1.5 Placement and Career guidance
- Provide Placement opportunities to successful trained candidates either within their own organization or through their network of associated reputable organizations.
 - Organize workshop / seminars on various career options within the relevant sector, industry trends, and future job prospects during the training.
 - Facilitate the placement support services, including resume building, interview preparation, and connecting candidates with relevant job openings.
 - Provide offer letters for employment to minimum 70% of successful candidates prior to or upon completion of the training.
- 1.2.1.6 Tracking of candidates
- Track the trained candidates to monitor their employment status and provide any necessary support (if required).
 - Collect month-on-month data of the placed candidates, including their Job roles, salary, other benefits, job satisfaction etc.
 - Provide post-training support which will include counselling, peer network support etc.
- 1.2.1.7 Monitoring and reporting
- Project planning and execution, ensuring compliance with the Guidelines.
 - Provide progress reports to the client.
 - Collect feedback from the trainees, trainers and college administration.
 - Participate in review meetings and provide feedback for program improvement.
 - Adhere to all relevant government regulations and Guidelines.
 - The performance of the Partner Organization will be evaluated periodically by the client.
- 1.2.2 Support to be provided by Government colleges: Considering the existing facilities available within the colleges, the following may be provided for setting up of Finishing School Centres:
- Classroom and Lab space
 - Electricity and drinking water
 - Support in conducting outreach activities for awareness and mobilization of candidates.
- 1.2.3 Adherence to Guidelines
- All Partner Organizations will be bound to follow the Guidelines and advisories of Rajasthan Finishing School Program as notified by the Client time to time..

2. Section 2: Instruction to Applicants

2.1 General instructions

- 2.1.1 The explanation of term "Industry or industry-promoted/partnered institutions", who are eligible applicant to participate in EOI are:
- a. Industry: A legal entity engaged in economic activity that generates employment opportunities in specific sector and actively contribute to workforce development.
 - b. Industry-promoted/partnered institutions: A legal entity established / supported / governed / associated / affiliated by sector specific Industry (s) to deliver skill development Training Program and facilitating placements.
- Applicants meeting the above will be considered only for those sectors where they possess relevant experience.
- 2.1.2 In preparing the Proposal, the Applicant is expected to examine the EOI in detail. Information / Document deficiencies in providing the information requested in the EOI may result in rejection of the Proposal.
- 2.1.3 The Proposal/Bid shall comprise all the documents required in section 2.3 (Eligibility criteria and 2.4 (Evaluation Criteria).
- 2.1.4 The Information and supporting documents to meet the eligibility and evaluation criteria are to be submitted as per Annexure 4.3 – Checklist of TECH forms for preparation of Proposal
- 2.1.5 The Applicants shall bear all costs associated with the preparation and submission of its Proposal, and Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the empanelment process. Client is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to the Empanelment, without thereby incurring any liability to the Applicant.
- 2.1.6 The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Applicant and Client, shall be written in the English language.

2.2 Sub-Contracting and Consortium/JV

- 2.2.1 Applicant cannot sub-contract any part of the project during the execution.
- 2.2.2 Consortium / Joint venture for proposal submission is not allowed for participation in EOI.

2.3 Eligibility criteria

The eligibility criteria for participating in the EOI process are outlined below:

Sl. No.	Eligibility criteria
1.	<p>Legal entity: The applicant must be an Industry, legally registered in India under the relevant statutory act on or before 31st March 2021, experience in Skill Development and Corporate Certification in the sector mentioned under section 2.4.</p> <p>Document required: Information to be provided as per TECH 2 or The applicant must be an Industry promoted or partnered institutes, legally registered in India under the relevant statutory act, on or before 31st March 2021, experience in</p>

Sl. No.	Eligibility criteria
	<p>Skill Development and Corporate Certification in the sector mentioned under section 2.4</p> <p>Document required: Information to be provided as per TECH 2</p>
2.	<p>Tax registration and clearance</p> <p>The Applicant should have a valid GST and PAN Registration. The Applicant should have cleared his GST dues up to 31st March 2025 to the Government.</p> <p>Document required: Document to be provided as per TECH 2</p>
3.	<p>Annual Turnover and Net worth:</p> <p>a. Case 1 - Industry: Should have average annual turnover of ₹20 Cr. (Rupees Twenty Crore) from Core Business Operation and should have positive net worth during the each of the last three consecutive years (FY2021-22, 2022-23 and 2023-24 or 2024-25)</p> <p>b. Case 2 - Industry Promoted or Partnered Institutes: Should have average annual turnover of ₹2 Cr. (Rupees Two Crore) from Skill Development Activities and should have positive net worth during the each of the last three consecutive years (FY2021-22, 2022-23 and 2023-24 or 2024-25)</p> <p>Document required: A CA certificate to be provided as per TECH 3 along with the audited financial statements and ITRs.</p>
4.	<p>Organizational Profile and Experience:</p> <p>Document required: Detail to be provided as per TECH 4</p>
5.	<p>Human Resource:</p> <p>c. Case 1 - Industry: The applicant must have minimum 100 Employees on the payroll and at least 5 experienced trainers on the payroll/contract of minimum one year for the proposed sector, at the time of proposal submission.</p> <p>d. Case 2 - Industry promoted or partnered institutes: The applicant must have minimum 20 Employees on the payroll and at least 5 experienced trainers on the payroll/Contract of minimum one year for the proposed sector, at the time of proposal submission.</p> <p>Document required: Information to be provided as per TECH 5</p>
6.	<p>Technical Capability – Training and Placement</p> <ul style="list-style-type: none"> ▪ Minimum 2 (Two) Functional Skill Development Centres ▪ Execution of minimum 2 (Two) similar assignments with central or state government or under CSR in past three years (FY 2022-23, 2023-24 and 2024-25) ▪ Minimum placement provided to 500 candidates post skill development training during the past three years (FY2022-23, 2023-24 and 2024-25) in the proposed sector ▪ Availability of minimum 200 vacancies within the applicant's organization or through associated organizations for the proposed course (s). <p>Document required: Information to be provided as per TECH 6</p>
7.	<p>Blacklisting/termination</p> <p>Applicant should be neither blacklisted nor terminated by any of the central/ state government or UT as on date of submission of proposal.</p>

Sl. No.	Eligibility criteria
	Document required: Information to be provided as per TECH 7
8.	Affidavit Document required: Information to be provided as per TECH 8
9.	Compliance with the Code of Integrity and No Conflict of Interest Document required: Information to be provided as per TECH 9
10.	Detail of proposed Courses Document required: Information to be provided as per TECH 10
11.	Declaration for non-corelation among the bidding entities: Document required: Information to be provided as per TECH 11

2.4 Criteria

The Evaluation Criteria is outlined as below:

#	Criteria	Documentary Evidence	Marks distribution	Maximum Marks
A. Organizational Strength & Project Experience				80
1	Average Annual turnover of the Applicant in the last three (3) financial years i.e., FY 2021-22, 2022-23 and 2023-24 or 2024-25	CA certificate with UDIN to be submitted along with audited financial statements as per TECH 3	Industry: • ₹20 Cr. to ₹25 Cr.: 05 marks • ₹25 Cr. to ₹40 Cr.: 08 marks • More than ₹40 Cr.: 10 marks Industry promoted or partnered institutes: • ₹2 Cr. to ₹2.5 Cr.: 05 marks • ₹2.5 Cr. to ₹4 Cr.: 08 marks • More than ₹4 Cr.: 10 marks	10
2	Number of Employees on roll	Self-certificate from the HR or Authorized Signatory as per TECH 5	Industry: • 100 to 125 employees: 5 marks • 125 to 200 employees: 8 marks • 200 and above Employees: 10 marks Industry promoted or partnered institutes:	10

#	Criteria	Documentary Evidence	Marks distribution	Maximum Marks
			<ul style="list-style-type: none"> • 20 to 25 employees: 5 marks • 25 to 50 employees: 8 marks • More than 50 employees: 10 marks 	
3	Number of trainers on roll / contract for minimum one year at the time of submission of proposal for the proposed courses	Self-certificate from the HR or Authorized Signatory as per TECH 5	Industries: <ul style="list-style-type: none"> • 5 to 7 trainers in the applied sector: 5 marks • 8 to 10 Trainers in the applied sector: 8 marks • More than 10 trainers in the applied sector: 10 Marks Industry promoted or partnered institutes: <ul style="list-style-type: none"> • 5 to 7 trainers in the applied sector: 5 marks • 8 to 10 Trainers in the applied sector: 8 marks • More than 10 trainers in the applied sector: 10 Marks 	10
4	Skill development training experience with Central / State Government / CSR	TECH 6 and copies of workorder or Work completion certificates from the client	2 assignments: 05 marks 3-5 assignments: 08 marks More than 5 Assignments: 10 marks	10
5	Functional Skill Development Training Centre offering proposed courses	TECH 6	2 Centres: 05 marks 3-4 Centres: 08 marks More than 4 centres: 10 marks	10
6	No. of Placement provided in applied sector during past three years (FY 2022-23, 2023-24 and 2024-25)	TECH 6	500 to 700 candidates: 05 marks More than 700 and up to 1000 candidates: 08 marks	10

#	Criteria	Documentary Evidence	Marks distribution	Maximum Marks
			More than 1000 candidates: 10 marks	
7	Proposed placement tie-ups for the engagement	TECH 6 with LOIs from the potential employers	200 to 300 vacancies: 10 marks More than 300 and up to 500 vacancies: 15 marks More than 500 vacancies: 20 marks	20
B. Technical presentation				20
I. Understanding of Assignment: 2 Marks				
II. Market relevance and distinctions of proposed courses in the context of Rajasthan: 5 Marks				
III. Approach, Methodology and innovative concepts for execution: 4 Marks				
IV. Availability of placement opportunities: 5 Marks				
V. Challenges and mitigation measures: 4 Marks				
Total Marks				100
The Minimum qualifying score				70

2.5 Sectors

- Aerospace and Aviation
- Agriculture and allied
- Apparel
- Automotive
- Beauty and Wellness
- Banking, Finance Service & Insurance (BFSI)
- Capital Goods & Manufacturing
- Construction
- Electronics & Hardware
- Furniture & Fitting
- Gems and Jewellery
- Green jobs
- HealthCare
- IT and ITeS
- GIS and Remote sensing
- Life Science
- Logistics
- Media & Entertainment
- Retail
- Telecom

- Sports and Fitness
- Tourism and Hospitality
- Other sectoral industries relevant to Rajasthan for providing placement opportunities

2.6 Proposal preparation and Presentation

- 2.6.1 The Applicant must prepare Technical Proposal as per Annexure 4.3 – Checklist of TECH forms for preparation of proposal.
- 2.6.2 The “Power of Attorney” should be submitted with the proposal.
- 2.6.3 The information contained in the scanned documents should be legible, it should not be blurred or washed out.
- 2.6.4 The scanned document should be preferable of the original document and not photocopied documents
- 2.6.5 Applicant will be required to deliver Technical Presentation covering all aspects of their proposal on a date communicated by Client. This will include about the Organization and relevant experience, Understanding of Assignment, Market relevance and distinctions of proposed courses in the context of Rajasthan, Approach and Methodology, Workplan, Challenges and mitigation measures, Operational readiness as per the scope of work, Availability of placement opportunities for proposed courses

2.7 Proposal and fee submission

- 2.7.1 The proposal must be submitted online at e Proc website (<http://eproc.rajasthan.gov.in>) as per the scheduled date and time mentioned in the “Key Information and Dates” section of EOI.
- 2.7.2 The original DD/BC of Bid Document Fee and Bid Processing Fee to be submitted at client office (mentioned in the “Key Information and Dates” section of EOI).

2.8 Pre-bid meeting

- 2.8.1 Client shall receive pre-bid queries from the applicant as per the scheduled date and time mentioned in the “Key Information and Dates” section of EOI.
- 2.8.2 The queries should necessarily be submitted via email to the client in the format appended at annexure 2 with editable file (only .docx file), else the queries may not be accepted by the Client.
- 2.8.3 Interested organizations may choose to join in person or virtually. Only one representative with due authorization from prospective organizations shall be allowed to participate in the pre-bid meeting. A Virtual Link will also be given on the E-mail address provided by interested applicants in the pre-bid format.
- 2.8.4 The decision of Client regarding acceptability or rejection of any suggestion or modification requested, shall be final in this regard and shall not be called upon to question under any circumstances.
- 2.8.5 Based on pre-bid queries, Client may publish corrigenda / addendum (if any) on the website/procurement portal as per the scheduled date and time mentioned in the “Key Information and Dates” section of EOI.

2.9 Technical Proposal Evaluation

- 2.9.1 The Technical Proposal will be opened as per the scheduled date and time mentioned in the “Key Information and Dates” section of EOI.
- 2.9.2 The Screening Committee will carry out a desk-appraisal of proposal considering the completeness of documents as per the EOI requirement and may seek clarification / additional information / documents via e-mail, if required. The applicant should furnish the required clarification / additional information / documents in replying of client's email within 3 days of intimation in this regard, failing which the screening committee will free to take its decision. The screening committee will check the bid if it is technically qualified, unconditional and complete and recommend to Evaluation Committee.
- 2.9.3 The Evaluation Committee will evaluate the bid as per evaluation criteria and subsequently asked to all the applicants for a presentation on the dates assigned to them.
- 2.9.4 Based on the Evaluation of Technical Proposal and Technical Proposal, Evaluation Committee will prepare a Final Score.

2.10 Category

- 2.10.1 The category of Applicant will be as below:

Sl. No.	Marks obtained	Category
1.	Above 80 marks	A
2.	>75 marks <= 80 marks	B
3.	>70 <=75	C

2.11 Selection of Partner Organization

- 2.11.1 The Evaluation Committee shall prepare a “Appraisal Report” for applicants who secured more than 70 marks during Technical Evaluation on following aspects:
- Final score based on Technical Proposal and Technical Presentation
 - Training Provider category (A/B/C)
 - Sector and Course (s), duration, batch size
 - Cost norms category
 - Detailed Curriculum and content
 - Trainer requirement
 - Physical Training infrastructure requirement
 - List of required tools and equipment with specification and numbers (if any)
 - List of required raw material and consumables for lab with specification and numbers (for one batch)
 - List of required other infra like furniture, teaching aids, pedagogy equipments etc.
 - Any other required information
- 2.11.2 The evaluation Committee will put up Appraisal Report to Executive Committee for final approval.

2.12 Letter of Acceptance (LOA)

2.12.1 On approval from the Executive Committee, the applicant will receive a Letter of Acceptance (LOA). The Selected training provider must confirm acceptance of the LOA within 15 days of its issuance; otherwise, the LOA will be considered cancelled.

2.13 Disqualification

- 2.13.1 Any Applicant may be disqualified from the bidding process if they:
- Provide misleading or false information in their forms, statements, or attachments submitted in proof of the eligibility requirements.
 - Found to have a record of poor performance such as abandoning works, not properly completing the contract, inordinately delaying completion, being involved in litigation or financial failures, etc.
 - Submitted an EOI which is not accompanied by required documentation, Tender fees or is non-responsive.
 - Failed to provide clarifications related thereto, when sought.
 - Submitted more than one EOI. This will cause disqualification of all or subsequent to first EOI submitted by such applicants.
- 2.13.2 Applicants who attempt to influence the qualification or selection process, including offering bribes or other illegal incentives, will be disqualified at any stage.
- 2.13.3 A bid that is not valid for at least 90 days will be considered non-responsive and disqualified.
- 2.13.4 In all such cases strict action shall be taken as per RTPP Act 2012.

2.14 Performance Security

- 2.14.1 The Empanelled Training Partner shall furnish Performance Security of 5 % of contract value to the client within 15 days of receiving the LOA from Client.
- 2.14.2 Performance security deposit shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder.
- 2.14.3 Empanelled Training Partner shall perform services in accordance with Guidelines and to the satisfaction level of client. Failure to meet the prescribed expected service levels or non-compliance with the Guidelines shall lead to termination of the agreement and forfeiture of the Performance Security Deposit as per applicable rules.
- 2.14.4 Performance Security Deposit will be released after six months of the successful completion of the Agreement. A certificate will be issued by client in this regard for the release of Performance Security Deposit.

2.15 Target Allocation

2.15.1 The maximum training targets per annum will be allocated based on the category:

S. No.	Category	Maximum Training Target	Maximum no. of colleges
1.	A	Up to 1000 candidates	10
2.	B	Up to 750 candidates	7
3.	C	Up to 500 candidates	5

The allocation of training targets and colleges shall be determined by the Evaluation Committee and finally approved by the Executive Committee. No claim or appeal shall be entertained.

2.16 Signing of Agreement

2.16.1 After the acceptance of LoA and submission of Performance Security, the Empanelled Partner Organization will enter into an Agreement within 15 days of acceptance of LOA. Initially, the agreement will be for 2 (two) years and extendable further for 1 (one) more year on mutually agreed and available mandate.

3. Section 3: General Terms and Conditions

3.1 Interpretation

If the context so requires it, singular means plural and vice versa

- 3.1.1 Entire Agreement: The Agreement constitutes the entire agreement between the Empanelled Partner Organization (first party) and the Client (second party) and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of the Agreement.
- 3.1.2 Amendment: No amendment or other variation of the Agreement shall be valid unless it is in writing, is dated, expressly refers to the Agreement, and is signed by a duly authorized representative of each party thereto.
- 3.1.3 Any waiver of a party's rights, powers, or remedies under the Agreement must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.
- 3.1.4 Non-waiver: Subject to the condition (3.1.3) above, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Agreement or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Agreement, neither shall any waiver by either party of any breach of Agreement operate as waiver of any subsequent or continuing breach of Agreement.
- 3.1.5 Severability: If any provision or condition of the Agreement is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Agreement.

3.2 Governing Law

- 3.2.1 The Agreement shall be governed by and interpreted in accordance with the laws of the Rajasthan State/ the Country (India) and under the jurisdiction of High Court Bench at Jaipur.

3.3 Fairness and Good faith

- 3.3.1 Good Faith: The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

3.4 Force Majeure

3.4.1 Definition

- a) For the purposes of this Agreement, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

- b) Force Majeure shall not include:
 - (i) Any event which is caused by the negligence or intentional action of a Party or agents' employees thereof, nor
 - (ii) Any event which a diligent Party could reasonably have been expected to both
 - (A) Consider at the time of the conclusion of this Agreement and
 - (B) Avoid or overcome in the carrying out of its obligations hereunder.
 - c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
 - d) Client will decide the eventuality of Force Majeure which will be binding on both the parties.
- 3.4.2 No Breach of Agreement: The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this Agreement insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement.
- 3.4.3 Measures to be Taken
- a) A Party affected by an event of Force Majeure shall take all reasonable measures to remove such Party's inability to fulfil its obligations hereunder with a minimum of delay.
 - b) A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
 - c) The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- 3.4.4 Extension of Time: Any period within which a Party shall, pursuant to this Agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- 3.4.5 Payments: No payment shall be made during the period of Empanelled Partner Organization inability to perform the services as a result of an event of Force Majeure until and unless such payment pertains to the period before the Force Majeure.
- 3.4.6 Consultation: Not later than thirty (30) days after the Empanelled Partner Organization has, as the result of an event of Force Majeure, become unable to perform a material portion of the Services, the Parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

3.5 Confidentiality

- 3.5.1 Notwithstanding anything contained in this bidding document but subject to the provisions of any other law for the time being in force providing for disclosure of information, a procuring entity shall not disclose any information if such disclosure, in its opinion, is likely to: -
- a. Impede enforcement of any law;
 - b. Affect the security or strategic interests of India;
 - c. Affect the intellectual property rights or legitimate commercial interests of bidders;

- d. Affect the legitimate commercial interests of the procuring entity in situations that may include when the procurement relates to a project in which the procuring entity is to make a competitive bid, or the intellectual property rights of the procuring entity.
- 3.5.2 The procuring entity shall treat all communications with bidders related to the procurement process in such manner as to avoid their disclosure to competing bidders or to any other person not authorized to have access to such information.
- 3.5.3 The procuring entity may impose on bidders, if there are any for fulfilling the terms of the procurement contract, conditions aimed at protecting information, the disclosure of which violates 3.5.1 above.
- 3.5.4 In addition to the restrictions specified above, the procuring entity, while procuring a subject matter of such nature which requires the procuring entity to maintain confidentiality, may impose condition for protecting confidentiality of such information.
- 3.5.5 The Bid Security amount may be forfeited fully or partially.

3.6 Change Orders and Agreement Amendments

- 3.6.1 The Client may, at any time, issue a Notice to the Empanelled Partner Organization to make changes within the general scope of the Agreement related to the services to be provided.
- 3.6.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Empanelled Partner Organization's performance of any provisions under the Agreement, an equitable adjustment shall be made in the Agreement Price or in the Delivery and Completion Schedule, or both, and the Agreement shall accordingly be amended and Empanelled Partner Organizations shall be bound to do it.

3.7 Termination of the agreement

- 3.7.1 **Termination for Default:** Client may, without prejudice to any other remedy for breach of Agreement, by a written notice of default of at least 30 days sent to the Empanelled Partner Organization, terminate the Agreement in whole or in part (provided a cure period of not less than 30 days is given to the Empanelled Partner Organizations to rectify the breach):
- a) The agreement may be terminated if it is discovered at any stage that the Empanelled Partner Organization has been furnishing false claims or providing misleading information with respect to enrolment of trainees, conduct of training or any other aspect related to programme.
 - b) If the Empanelled Partner Organization, in the judgment of the Client, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Agreement.
 - c) If the Empanelled Partner Organization commits breach of any condition of the Agreement.
- 3.7.2 **Termination for Insolvency:** Client may at any time terminate the Agreement by giving a written notice of at least 30 days to the Empanelled Partner Organization, if the Empanelled Partner Organization becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Empanelled Partner Organization,

provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to Client.

3.7.3 Termination for Convenience: Client, by a written notice of at least 30 days sent to the Empanelled Partner Organization, may terminate the Agreement, in whole or in part, at any time for its convenience. The Notice of termination shall specify that termination is for Client's convenience, the extent to which performance of the Empanelled Partner Organizations under the Agreement is terminated, and the date upon which such termination becomes effective. Depending on merits of the case the Empanelled Partner Organizations may be appropriately compensated on mutually agreed terms for the loss incurred by the Agreement if any due to such termination.

3.7.4 Termination by the Client: The Client may, by not less than thirty (30) days' written notice of termination to the Empanelled Partner Organizations, such notice to be given after the occurrence of any of the events, terminate this Agreement, if:

- a) The Empanelled Partner Organization fails to comply with any final decision reached as a result of arbitration proceedings.
- b) The Empanelled Partner Organization submits to the Client a statement which has a material effect on the rights, obligations or interests of the Client and which the Empanelled Partner Organization knows to be false.
- c) Any document, information, data or statement submitted by the Empanelled Partner Organization in its Proposals, based on which the Empanelled Partner Organizations was considered eligible or successful, is found to be false, incorrect or misleading; or
- d) As the result of Force Majeure, the Empanelled Partner Organization is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

3.7.5 Termination by the Empanelled Partner Organization: The Empanelled Partner Organization may, by not less than thirty (30) days' written notice to the Client, such notice to be given after the occurrence of any of the events, terminate this Agreement if:

- a) The Client is in material breach of its obligations pursuant to this Agreement and has not remedied the same within forty-five (45) days (or such longer period as the Empanelled Partner Organization may have subsequently agreed to in writing) 'following the receipt by the Client of the empanelled partner organization's notice specifying such breach; the Empanelled Partner Organization becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or take advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;
- b) As the result of Force Majeure, the Empanelled Partner Organization is unable to perform a material portion of the Services for a period of not less than sixty (60) days; or
- c) The Client fails to comply with any final decision reached as a result of arbitration.

3.8 Payment upon termination

3.8.1 Upon termination of the Agreement, no payment shall be made by the Client to the Empanelled Partner Organization.

3.9 Limitation of Liability

3.9.1 In no event shall either party be liable for consequential, incidental, indirect, or punitive loss, damage or expenses (including lost profits). The Empanelled Partner Organization shall not be liable to the other hereunder or in relation hereto (whether in Agreement, tort, strict liability or otherwise) for more than the contract value.

3.10 Suspension

3.10.1 The Client may, by written notice of suspension to the Empanelled Partner Organization, without any obligation (financial or otherwise) suspend all the payments to the Empanelled Partner Organization hereunder if the Empanelled Partner Organization shall be in breach of the Agreement or shall fail to perform any of its obligations under the Agreement, including the carrying out of the Services; provided that such notice of suspension

- a) Shall specify the nature of the breach or failure, and
- b) Shall provide an opportunity to the Empanelled Partner Organization to remedy such breach or failure within a period not exceeding thirty (30) days after receipt by the Empanelled Partner Organization of such notice of suspension. The above action will be taken by Client after appropriate approvals.

3.11 Penalties

3.11.1 Punishment for taking gratification or valuable thing in respect of public procurement: Whoever, being an officer or employee of the procuring entity acting in connection with any procurement process, accepts or obtains or agrees to accept or attempts to obtain from any person, for himself or for any other person, any gratification other than legal remuneration or any valuable thing without consideration or for a consideration which he knows to be inadequate, in connection with such public procurement, as a motive or reward for doing or forbearing to do any official act or for showing or forbearing to show, in the exercise of his official functions, favour or disfavour to any person or for rendering or attempting to render any service or disservice to any person, shall be punishable with imprisonment which shall be not less than six months but which may extend to five years and shall also be liable to fine.

3.11.2 Vexatious appeals or complaints: Whoever intentionally files any vexatious, frivolous or malicious appeals or complaint under the "The Rajasthan Transparency Public Procurement Act 2012", with the intention of delaying or defeating any procurement or causing loss to any procuring entity or any other bidder, shall be punished with fine which may extend to Twenty lakh rupees or five per cent of the value of procurement, whichever is less.

3.11.3 Interference with procurement process: Whoever-

- (a) interferes with or influences any procurement process with the intention of securing any wrongful gain or undue advantage for any prospective bidder or bidder; or
- (b) interferes with the procurement process with the intention of causing any unfair disadvantage for any prospective bidder or bidder; or
- (c) engages in any action or lobbying, directly or indirectly, with the objective of unduly restricting fair competition;

(d) intentionally influences any procuring entity or any officer or employee thereof or willfully or fraudulently makes any assertion or representation that would restrict or constrain fair competition in any procurement process;

(e) engages a former officer or employee of a procuring entity as an employee, director, consultant, adviser or otherwise, within a period of one year after such former officer or employee was associated with a procurement in which the employer had an interest;

(f) engages in any form of bid-rigging, collusive bidding or anticompetitive behavior in the procurement process;

A bidder who:

(a) withdraws from the procurement process after opening of financial bids;

(b) withdraws from the procurement process after being declared the successful bidder;

(c) fails to enter into procurement contract after being declared the successful bidder;

(d) fails to provide performance security or any other document or security required in terms of the bidding documents after being declared the successful bidder, without valid grounds shall, in addition to the recourse available in the bidding documents or the contract, be punished by fine which may extend to fifty lakh rupees or ten per cent of the assessed value of procurement, whichever is the less.

3.11.4 Debarment from bidding-

1. A bidder shall be debarred by the State Government if he has been convicted of an offence-

(a) under the Prevention of Corruption Act, 1988 (Central Act No.49 of 1988); or

(b) under the Indian Penal Code, 1860 (Central Act No. 45 of 1860) or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

2. A bidder debarred under sub-section shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date on which he was debarred.

3. If a procuring entity finds that a bidder has breached the code of integrity, it may debar the bidder for a period not exceeding three years;

4. Where the entire bid security or the entire performance security or any substitute thereof, as the case may be, of a bidder has been forfeited by a procuring entity in respect of any procurement process or procurement contract, the bidder may be debarred from participating in any procurement process undertaken by the procuring entity for a period not exceeding three years.

3.11.5 Abetment of certain offenses: Whoever abets an offence punishable under this Act, whether or not that offence is committed in consequence of that abetment, shall be punished with the punishment provided for the offence.

3.12 Cessation of rights, obligations and services

3.12.1 Upon termination of this Agreement or upon expiration of this Agreement, all rights and obligations of the Parties hereunder shall cease, except:

a) Such rights and obligations as may have accrued on the date of termination or expiration,

b) The obligation of confidentiality set forth in EOI,

- c) The Empanelled Partner Organization's obligation to permit inspection, copying and auditing of its accounts and records by Client.

3.12.2 Upon termination of this Agreement by notice of either Party to the other the Empanelled Partner Organization shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum.

3.13 Settlement of Disputes

3.13.1 Amicable Settlement: The Parties shall seek to resolve any dispute amicably by mutual consultation. If either Party objects to any action or inaction of the other Party, the objecting Party may file a written Notice of Dispute to the other Party providing in detail the basis of the dispute. The Party receiving the Notice of Dispute will consider it and respond in writing within fourteen (14) days after receipt.

3.13.2 Dispute Resolution: Any dispute between the Parties arising under or related to Agreement that cannot be settled amicably may be referred to by either Party to the adjudication/arbitration in accordance with the provisions specified in section 3.14 (Arbitration).

3.14 Arbitration

3.14.1 In case the dispute is not resolved, any party may issue a notice of reference, invoking resolution of disputes through arbitration in accordance with the provisions of the relevant Arbitration Conciliation Act. The arbitral proceedings shall be conducted by a sole arbitrator that may be appointed with the consent of Parties to such dispute. If there is no agreement among the parties to the identity or appointment of such sole arbitrator within 30 days of issue of notice of reference, then the arbitral proceedings will be conducted by a panel of three arbitrators, one arbitrator to be appointed by Client and other appointed by the Empanelled Partner Organization and the third arbitrator to be mutually appointed by the other two arbitrators in accordance with provisions of the relevant Arbitration and Conciliation Act. Arbitration proceedings shall be conducted in, and the award shall be made in English language. Arbitration proceedings shall be conducted at Jaipur and following are agreed.

3.14.2 The arbitration award shall be final and binding on the Parties, and the Parties agree to be bound thereby and to act accordingly. The arbitrator may award to the Party that substantially prevails on merit, its costs and reasonable expenses (including reasonable fees for counsel). When any dispute is under arbitration, except for matters under dispute, the Parties shall continue to exercise their remaining respective rights and fulfil their remaining respective obligations under this Agreement.

3.15 Copyright

3.15.1 All materials and documents used/generated while working on Rajasthan Finishing School Program in the state will be the sole property of the client. The Empanelled Partner Organization will submit the same to the client.

3.15.2 Unless otherwise indicated, all reports and relevant data and information such as plans, databases, other documents and software' supporting records or material compiled or

prepared by the Partner Organisation for the client in the course of the Services shall be confidential and become and remain the absolute property of the client. The Empanelled Partner Organization shall, not later than upon termination or expiration of this Contract deliver all such documents to the client, together with a detailed inventory thereof. The Empanelled Partner Organization may retain a copy of such documents, data and/or software but shall not use the same for purposes unrelated to this Contract without prior written approval of the client.

- 3.15.3 If license agreements are necessary or appropriate between the Empanelled Partner Organization and third parties for purposes of development of the plans, specifications, designs, databases, other documents and software the Empanelled Partner Organization shall obtain the prior written approval to such agreements, and the Client shall be entitled at its discretion to require recovering the expenses related to the development of the project(s) concerned, other restrictions about the future use of these documents and software, if any, shall be specified.

3.16 Stay of procurement proceedings / Appeals

- 3.16.1 While hearing of an appeal, the officer or authority hearing the appeals may, on an application made in this behalf and after affording a reasonable opportunity of hearing to the parties concerned, stay the procurement proceedings pending disposal of the appeals, if he, or it, is satisfied that failure to do so is likely to lead to miscarriage of justice.

3.16.2 Appeals: Grievance Redressal during Procurement Process

(1) Filing and appeal: If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved: Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings. Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases: No appeal under section 38 shall lie against any decision of the procuring entity relating to the following matters, namely:- (a) determination of need of procurement in terms of section 5; (b) provisions limiting participation of bidders

in the bid process in terms of the provisions of section 6; (c) the decision of whether or not to enter into negotiations in terms of section 15; (d) cancellation of a procurement process in terms of section 26; (e) applicability of the provisions of confidentiality under section 49.

(5) Form of Appeals: - (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal, (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee, (c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing Appeal: - (a) Fee for first appeal shall be rupees Two Thousand Five Hundred (2,500/-) and for second appeal shall be rupees Ten thousand(10,000/-), which shall be non-refundable. (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a scheduled bank in India payable in the name of appellate authority concerned.

(7) Procedure for disposal of Appeal:- (a) The first appellate authority or second appellate authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing (b) On the date fixed for hearing, the first appellate authority or second appellate authority, as the case may be shall- (i) hear all the parties to appeal present before him; and (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter, (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost, (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

4. Section 4: Annexure

4.1 Annexure 1: List of colleges

Sr. No.	District	Name of Government College
1.	Ajmer	Samrat Prithviraj Chauhan Government College, Ajmer
2.	Ajmer	Govt. Girls College Ajmer
3.	Ajmer	Shri Ratanlal Kanwarlal Patni Government PG College, Kishangarh
4.	Alwar	Babu Shobha Ram Government Arts College, Alwar
5.	Alwar	GD Government College for Women, Alwar
6.	Alwar	Raj Rishi College, Alwar
7.	Alwar	Government College, Rajgarh,
8.	Balotra	DRJ Government Girls P.G. College, Balotra
9.	Banswara	Shri Govind Guru Government College, Banswara
10.	Banswara	Haridev Joshi Rajkiya Kanya Mahavidhyalaya, Banswara
11.	Banswara	Mama Baleshwar Dayal Government College, Kushalgarh
12.	Baran	Government College, Baran
13.	Baran	Government Girls College, Baran
14.	Barmer	Government College, Barmer
15.	Barmer	MBC Government Girls College, Barmer
16.	Beawar	SD Government College, Beawar
17.	Bharatpur	MSJ Government College, Bharatpur
18.	Bharatpur	Rameshwari Devi Girls College, Bharatpur
19.	Bhilwara	MLV Government College, Bhilwara
20.	Bhilwara	SMM Government Girls College Bhilwara
21.	Bhilwara	SPSB Government College, Shahpura
22.	Bikaner	Government Dungar College Bikaner
23.	Bikaner	Government Maharani Sudarshan College for Women, Bikaner
24.	Bikaner	MLB Government College, Nokha
25.	Bundi	Government College, Bundi
26.	Chittorgarh	Maharana Pratap Government PG College, Chittorgarh
27.	Chittorgarh	Dr. Bhimrao Ambedkar Government PG College, Nimbahera
28.	Churu	Government Lohia College, Churu

Sr. No.	District	Name of Government College
29.	Churu	SBD Government College, Sardarshahar
30.	Churu	GHS. Government College, Sujangarh (Churu)
31.	Churu	Government College, Ratangarh
32.	Churu	Maa Jalpa Devi Government College, Taranagar
33.	Dausa	Swargiya PNKS Government PG College, Dausa
34.	Dausa	Sri Sant Sundardas Government Girls College, Dausa
35.	Dausa	Swargiya Rajesh Pilot Government College, Bandikui
36.	Dausa	Rajesh Pilot Govt. PG College, Lalsot
37.	Deedwana-Kuchaman	Government Bangur College, Didwana
38.	Deeg	M AJ Government College, Deeg
39.	Dholpur	Government College, Dholpur
40.	Dungarpur	S.B.P. Government PG College, Dungarpur
41.	Hanumangarh	Government Nehru Memorial College, Hanumangarh
42.	Hanumangarh	Shrimati Narbada Devi Bihani Government Post Graduate College, Nohar
43.	Jaipur	BBD Government College, Chimanpura
44.	Jaipur	Government College, Dudu
45.	Jaipur	Seth RI Saharia Government PG College, Kaladera
46.	Jaipur	Government Shakambhar PG College, Sambhar Lake
47.	Jaipur	Government Girls College, Chomu
48.	Jalore	Veer Viramdev Government Post Graduate College, Jalore
49.	Jalore	GK Gowani Government College, Bhinmal
50.	Jhalawar	Government College Jhalawar
51.	Jhunjhunu	Shri Radheshyam R. Morarka Government College, Jhunjhunu
52.	Jhunjhunu	Swami Vivekanand Govt. College Khetri, Jhunjhunu
53.	Jodhpur	Government College Jodhpur
54.	Karauli	Government College Karauli
55.	Kota	Government Arts College, Kota
56.	Kota	Government Arts Girls College, Kota
57.	Kota	Government Commerce College, Kota
58.	Kota	Government College, Kota

Sr. No.	District	Name of Government College
59.	Kotputli-Behror	Lal Bahadur Shastri Government College, Kotputli
60.	Nagaur	Sri Baldev Ram Mirdha Government College, Nagaur
61.	Nagaur	Government College, Merta City
62.	Pali	Government Bangur PG College, Pali
63.	Phalodi	JNMP Government PG College, Phalodi
64.	Pratapgarh	Government PG College, Pratapgarh
65.	Rajsamand	Seth Ranglal Kothari Government College, Rajsamand
66.	Salumber	Hada Rani Govt. (PG) College, Salumber
67.	Sawai Madhopur	Shaheed Captain Ripudaman Singh Rajkiya Mahavidyalaya, Sawai Madhopur
68.	Sawai Madhopur	Government Girls PG College, Sawai Madhopur
69.	Sawai Madhopur	Government College, Gangapur City
70.	Sikar	Government Arts College, Sikar
71.	Sikar	Shri Kalyan Rajkiya Kanya Mahavidyalaya, Sikar
72.	Sikar	Government Science College, Sikar
73.	Sikar	Seth Nand Kishor Patwari Government College, Neemkathana
74.	Sirohi	Government College, Sirohi
75.	Sirohi	Sangvi Matushri Puribai Bhurmal Jain Government College, Sheoganj
76.	Sri Ganganagar	Dr. Bhim Rao Ambedkar Government College, Sri Ganganagar
77.	Sri Ganganagar	Ch. Balluram Godara Govt. Girls College, Sri Ganganagar
78.	Sri Ganganagar	Swargiya Shree Gurusharan Chhabra Government College Suratgarh
79.	Tonk	Government College, Deoli
80.	Udaipur	Government Meera Girls College, Udaipur
Total		

(Note: The above list is indicative, client may add or remove locations for establishment of Rajasthan Finishing School centres)

4.2 Annexure 2: Format for Pre-bid queries

Sl. No.	Particulars	Detail	
1.	Name of Applicant Organization		
2.	Detail of Applicant	Registered Address	
		Contact Person	
		Designation	
		Contact No.	
		E-mail ID	
3.	Detail of authorised person for pre-bid meeting	Contact Person	
		Designation	
		Contact No.	
		E-mail ID	
4.	Queries / Clarifications sought		
Sl. No.	EOI document reference, section and page No.	Content of EOI required clarification (s)	Points of clarification (s) / Suggestions (s)

Note: - The pre-bid queries must be strictly submitted only in the MS word format (.docx). Queries not submitted in the prescribed format will not be considered / responded at all by the client.

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :

4.3 Annexure 3: Checklist of TECH Forms for preparation of proposal

Sl. No.	Particulars	Submission Status (Y/N)	Page No.
1.	TECH 1: Proposal Submission Cover Letter		
1.a	TECH 1.A: Format for Power of Attorney for Signing of proposal		
2.	TECH 2: Applicant Information Form	Applicant's information form	
		Incorporation / Registration documents	
		PAN	
		GST certificate	
		Copy of Up-to-date GSTR 3B return	
3.	TECH 3: Financial Capability	CA certificate - Annual Turnover and Net Worth	
		ITR and Audited Financial Statement – FY 2023-24 or 2024-25	
		ITR and Audited Financial Statement – FY 2022-23	
		ITR and Audited Financial Statement – FY 2021-22	
4.	TECH 4: Applicant Organizational Profile and Experience		
5.	TECH 5: Human Resource Certificate (Number of employees and Number of Trainers for proposed courses)		
6.	TECH 6: Technical Capability - Training and Placement		
7.	TECH 7: Non-Blacklisting Certificate		
8.	TECH 8: Affidavit		
9.	TECH 9: Compliance with the Code of Integrity and No Conflict of Interest		
10.	TECH 10: Detail of proposed courses		
11.	TECH 11: Declaration for non-correlation among the bidding entities		
12.	Copy of EOI document with seal and sign on each page by the authorised representative of applicant		

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :

4.3.1 TECH 1: Proposal Submission Cover Letter

(On the letterhead)

{Location, Date}

To:

The Commissioner,
Commissionerate of College Education, Govt. of Rajasthan,
Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015

Dear Sir,

We, the undersigned, wish to be empanelled as "Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan' in accordance with your EOI number <.....> dated <.....>. We are hereby submitting our Proposal in <.....> sector, as per the specified format and in accordance with the conditions stipulated in the EOI.

The details of proposed courses are as below:

Sl. No.	Course Name	Proposed category	Proposed per Hour Training cost	Duration (in Hrs.)
1.				
2.				
3.				

** Mapped with latest Common Norms Notification (CNN) by Ministry of Skill Development and Entrepreneurship, Govt. of India*

We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by Commissionerate of College Education, Govt. of Rajasthan.
- b) Our Proposal shall be valid and remain binding upon us for the period of 90 days.
- c) We have no conflict of interest as stated in the EOI.
- d) We meet the eligibility requirements as stated in EOI.
- e) In competing for (and, if we are empanelled) the Empanelment, we undertake to observe the laws against fraud and corruption, including bribery as per EOI.
- f) Our Proposal is binding upon us and subject to any modifications resulting from the Agreement negotiations.

We understand that Commissionerate of College Education, Govt. of Rajasthan is not bound to accept any Proposal that receives.

We remain,

Yours sincerely,

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :

Name of Organization :

In the capacity of :

Address :

E-mail :

Tel :

4.3.2 TECH 1A: Format for Power of Attorney

(To be submitted along with Covering Letter on ₹100 stamp paper)

Know all men by these presents that We.....
(name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr/ Ms(name) son / daughter / wife of and presently residing at who is presently employed with us and holding the position of (designation) as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for the "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan" being implemented by Commissionerate of College Education, Govt. of Rajasthan. The attorney is fully authorized for providing information/ responses to the Commissionerate of College Education, Govt. of Rajasthan, representing us in all matters before the Commissionerate of College Education, Govt. of Rajasthan including negotiations with the Commissionerate of College Education, Govt. of Rajasthan, signing and execution of all agreements including the Memorandum of Understanding and undertakings consequent to acceptance of our proposal, and generally dealing with the Commissionerate of College Education, Govt. of Rajasthan in all matters in connection with or relating to or arising out of our proposal for the said Empanelment.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

This Power of Attorney shall be effective, binding, and operative till (end date), if not revoked earlier or as long as the said Attorney is in the service of the(name of the agency), whichever is earlier.

In witness whereof We,, the above-named principal has executed this power of attorney on this day of

For

(Signature, name, designation and address)

Accepted

.....

(Signature)

(Name, Title and Address of the Attorney)

Witnesses:

1. _____ 2. _____

Notes: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed

4.3.3 TECH 2: Applicant information form

(On the applicant organization's letterhead)

Sl. No.	Particulars	Detail
1.	EOI No. and Date	
2.	EOI title	Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan
3.	Name of Client	Commissionerate of College education, Government of Rajasthan
4.	Address	Commissionerate of College Education, Govt. of Rajasthan, Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015
5.	Bid Document Fee	Scanned Copy of DD/BC is attached at page no.----- No Date Bank
6.	Bid Processing Fee	Scanned Copy of DD/BC is attached at page no.----- No Date Bank

Sl. No.	Particulars	Detail
1.	Sector	
2.	Name of applicant organization	
3.	Type of applicant organization	Industry / Industry promoted or partnered institute
4.	If applicant is Industry Promoted/ partnered institution, provide detail and copy of proof for the establishment / support / governance / association / affiliation by sector specific Industries	Detail of supporting document < Copy of supporting document is attached at page no. – to -- >
5.	Registered address	
6.	Communication address	
7.	Detail of sectoral Core Business / Products	
8.	Type of skill development activities (Core Business / Part of business / CSR / any other, please specify)	

Sl. No.	Particulars	Detail
9.	Corporate website URL	
10.	Detail of Authorised person	Name
		Designation
		Mobile No.
		Email ID
11.	Power of Attorney in the name of the Authorized signatory	Yes / No < Copy is attached at page no. – to -- >
12.	Legal Status of Applicant (Partnership Firm / Private Limited Company / Public Limited Company / Section 8 or Section 25 Company / Society / Trust / any other, please specify)	
13.	Applicant's Incorporation / Registration status of Organization	Incorporation No: Date: Place: < Copy is attached at page no. – to -- >
14.	Applicant's Permanent Account Number (PAN)	PAN No: < Copy is attached at page no. – to -- >
15.	Applicant's Goods & Service Tax Registration Number	GISTN: < Copy is attached at page no. – to -- >
16.	Applicant's copy of Up-to-date GSTR 3B return	No: < Copy is attached at page no. – to -- >

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :
 Date:
 Place:

4.3.4 TECH 3: Financial Capability

(On CA letter head)

To whom soever it may concern

Based on the audited financial statements, we certify that ----- <Name of applicant> with its registered office at ----- <Office Address> has an average annual turnover of -----, <in ₹ Cr. (numbers and words)> in the past three consecutive years (FY2021-22, 2022-23 and 2023-24 or 2024-25). The annual turnover details are as follows:

Sl. No.	Financial year	Annual Turnover (in ₹ Cr.)	Net Worth for the FY (in ₹ Cr.)
1	2021-22		
2	2022-23		
3	2023-24 or 2024-25		
Average Annual Turnover			

Note: The audited balance sheets and ITRs for the past three consecutive years (FY 2021-22, 2022-23 and 2023-24 or 2024-25) are enclosed with this certificate.

Signature with Seal

Name of Chartered Accountant:

Mobile No.:

UDIN:

Date:

Place:

4.3.5 TECH 4: Applicant Organizational Profile and Experience

Provide here a brief overview of your organization, including its background, structure, relevant sectoral or relevant experience, manpower strength, key credentials, notable achievements, awards, and recognitions. (Maximum 10 pages)

4.3.6 TECH 5: HR certificate

Date and place

(On the letterhead of applicant organization)

To,
 The Commissioner,
 Commissionerate of College Education, Government of Rajasthan
 Block IV, Shiksha Sankul, JLN Marg,
 Jaipur – 302015, Rajasthan

This is to certify that ----- <Name of the applicant>, having its registered office at ----- <Registered address of the applicant >, as of the date of submission of the proposal, has more than ----- <Full time employees> full time on-roll employees such as ----- <detail of employees i.e Management, Administration, Supervisor, Trainer etc.> and have ----- <insert number of available trainers> qualified and experienced trainers in the sector applied ----- <insert applied sector name>

The detail of qualified and experienced trainers for the applied sector is given below:

Sl. No.	Course Name (As per TECH 10)	Name of trainer	On roll / Contract	Highest qualification	Type of Experience (Industry / Training)	Years of experience	ToT Certificate detail (if any)

This letter is being issued for the purpose of participation in an EOI.

Yours sincerely,

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :

4.3.7 TECH 6: Technical Capability - Training and Placement
(On the letterhead of applicant organization)

{Date and location}

To,
The Commissioner,
Commissionerate of College Education, Government of Rajasthan
Block IV, Shiksha Sankul, JLN Marg,
Jaipur – 302015, Rajasthan

Self-Certificate

With reference to the EOI No. -----, EOI title "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan", We have the technical capabilities as specified in eligibility criteria and evaluation criteria of the EOI and the details are as under:

A. Details of all functional Skill Development Centres

Sl. No.	State	District	Courses name with duration	Enrolment seat	Detail Attached* (Yes/No) page no.

*The following details of existing skill development centres to be provided for each centre :

- Area of Skill Development centre (Total Area and build up area in Sq. ft.)
- Detail of existing courses
- Course wise seat capacity
- Number of classrooms and workshops
- Number of Trainers and other staff
- 4 photographs (Front view, Classroom, Lab / Workshop and Ongoing training)

B. Execution of similar assignments with central or state government or CSR in last three years (FY2022-23, 2023-24 and 2024-25)

Sl. No.	Financial year	State	Project name	Client name and address	Course name and Duration	Allocated Target (No. of candidates)	Project cost (in Cr.)	Page No.

Note: Attach copy of Workorder / Agreement / completion certificate stating the above information

C. Placement provided to candidates during the last three years (FY2022-23, 2023-24 and 2024-25) for the proposed Sector

Sl. No.	Financial year	State	District	Course name with duration	No. of candidates trained	No. of Placed candidates*	% of Placement
Total							

Note: Include only those courses which are proposed in TECH 10: Detail of courses

*The detail of placed candidates to be provided in the following format:

Sl. No.	Financial year	State	District	Course name with duration	Candidate Name	Mobile No.	Name of Employer	Address of Employer

D. Availability of placement opportunities for the proposed course (s).

Sl. No.	State	District	Course name*	Name and address of Employer	No. of job openings	Job Location	Job designation	CTC	Attach relevant document (enclosed at page no.)

Note: Include only those courses which are proposed in TECH 10: Detail of courses

The supporting documents for available placement opportunities:

- a. *Captive employment*: Declaration on Applicant's Letter head by the authorised signatory mentioning the detail of job openings and commitment for providing placement opportunities to the trained candidates under the Rajasthan Finishing School Program for the proposed courses as per TECH 10.
- b. *Through network of associated organizations*: Placement tie-ups Letter of Intents in favor of Applicant organization from the associated employers on their Letter Head mentioning the detail of job openings and commitment for providing placement opportunities to the trained candidates under the Rajasthan Finishing School Program for the proposed courses as per TECH 10.

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :

4.3.8 TECH 7: Not been Blacklisted Certificate

(Self-Certificate on a ₹100/- Non-Judicial Stamp Paper signed by the Authorized Signatory)

To,
The Commissioner,
Commissionerate of College Education, Government of Rajasthan
Block IV, Shiksha Sankul, JLN Marg,
Jaipur – 302015, Rajasthan

Not been Blacklisted Certificate

With reference to the EOI No. -----, EOI title "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan", This is to state that ----- <Name of Applicant>, having it's registered office at ----- <Applicant address> has neither blacklisted nor terminated by any of the central/ state government/PSU/any other Statutory Body as on date of submission of proposal to Commissionerate of College Education, Government of Rajasthan.

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
Name of Organization :
In the capacity of :
Address :
E-mail :
Tel :
Date:
Place:

4.3.9 TECH 8: Affidavit

(Affidavit on ₹100/- non-judicial stamp paper by authorized representative of the applicant organization)

AFFIDAVIT

I/We do hereby certify that all the statements made in our proposal and all the claims / commitments expressed or implied in response to the EOI No. ----- dated ----- against EOI Notice inviting proposals for "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan" are true and correct to the best of my/our knowledge and belief.

- a. I/we also agree that, in case of furnishing any false statement/documentary proof or detection of any false statement/documentary proof before or after empanelment, besides liabilities towards prosecution under appropriate law, Commissionerate of College Education, Government of Rajasthan may debar our proposal.
- b. I/We on behalf of ----- <Name of Applicant> with its registered office at ----- <Applicant address>do hereby affirm that ----- <Name of Applicant> is a legal entity having all statutory licenses required for running its business activities including but not limited to registration under Government bodies/authorities as per applicable laws, rules & regulations etc.
- c. I/We on behalf of ----- <Name of Applicant> do hereby affirm that we have carefully read and understood whole EOI documents and terms & conditions mentioned therein along with subsequent amendments/corrigendum if any floated by Commissionerate of College Education, Government of Rajasthan against EOI Notice No: ----- dated ----- for "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan.
- d. I/We do hereby understand and agree that the empanelment does not guarantee any work order from Commissionerate of College Education, Government of Rajasthan.
- e. I/ We hereby declare that presently our organization ----- <Name of Applicant> at the time of proposal, possess the necessary professional, technical, financial and managerial resources and competence required by the EOI document issued by the Commissionerate of College Education, Government of Rajasthan. We will comply with the code of integrity as specified in the bidding document.
- f. I/ We have fulfilled my/ our obligation to pay taxes / duties etc. payable to central or State Governments or any local authority as applicable.
- g. I/ We is/are having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- h. I/ We do/does not have any previous transgressions with any entity in India or any other country during the last three years
- i. I/ We do/does not have any debarment by any other procuring entity

- j. I/ We is/are not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- k. I/ We do/does not have, and our directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
- l. I/ We do/does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- m. I/ We will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by the Commissionerate of College Education, Government of Rajasthan, my/ our Bid / Performance security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
Name of Organization :
In the capacity of :
Address :
E-mail :
Tel :

4.3.10 TECH 9: Compliance with the Code of Integrity and No Conflict of Interest

Self-certificate on the letter head of applicant

As per Finance (G&T) Department Govt, of Rajasthan Circular No. 3/2013 dated 04.02.2013 in reference to Rajasthan Transparency in Public Procurement Act 2012 and Rajasthan Transparency in Public Procurement Rules 2013:

Any person participating in a procurement process shall:

- a) Not offer any bribe, reward or gift of any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- c) Not indulge in any collusion, bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process.
- d) Not misuse any information shared between the procuring Entity and the bidders with an intent to gain unfair advantage in the procurement process.
- e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- f) Not obstruct any investigation or audit of a procurement process.
- g) Disclose conflict of interest, if any; and
- h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:

- a) The Bidder participating in a bidding process must not have a Conflict of interest.
- b) A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.
- c) A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. Have controlling partners / shareholders in common; or
 - b. Receive or have received any directly or indirect subsidy from any of them; or
 - c. Have the same legal representative for purpose of the bid; or
 - d. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. The Bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved.

- f. The bidder of any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, works or services that are the subject of the bid; or
- g. Bidder of any its affiliates has been hired (or is proposed to be hired) by the Procuring Entity for the contract.

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
Name of Organization :
In the capacity of :
Address :
E-mail :
Tel :

4.3.11 TECH 10: Detail of Courses

a). Basic information

Sl. No.	Particulars	Details			
1.	Sector name				
2.	Course name				
3.	NSQF level (if any)				
4.	Distribution of training hours	Core Domain	Soft Skill	IT Skill	Total
5.	Associated Common Norm category and rate*				
6.	Proposed Training cost based on Common Norms	Training hours × Rate as per category			
7.	Minimum educational qualification required for trainees				
8.	Age				
9.	Detail of Third-party Assessment and Certification body	Attach a copy of tie up with assessment and awarding body for the proposed course, if any < Copy is attached at page no. -- to -- >			
10.	Cost of Third-party Assessment and Certification				
11.	Detail of associated partners / Market leaders for Corporate Certification (Co-branding) and provide proof of association, if any				
12.	Sample copy of certificate to be provided on successful completion of course	Attach a copy of sample certificate < Copy is attached at page no. -- to -- >			
13.	Provision of OJT	Yes / No			
14.	OJT duration and % of total course duration				
15.	Detail of OJT provider(s)				

Note: Use the above table for each proposed course

b). Course Features and Content

Sl. No.	Particulars	Details
1.	Course name	
2.	Provide Rationale and market relevance of the course (Focus on Rajasthan)	

Sl. No.	Particulars	Details
3.	Unique features of the course when compared with similar courses (delivered by other institutions)	
4.	Overall outcome / Terminal competencies of course	
5.	Detailed curriculum including Domain, Soft and IT skills	
6.	Trainer manuals, learner materials and digital or e-learning resources (if any)	Provide a soft copy of course material < Copy is attached at page no. – to -- >
7.	Any other exclusive benefits / Opportunities	

*The training cost shall be determined with reference to the latest Common Norms Notification issued by the Ministry of Skill Development and Entrepreneurship, Government of India.

Note: Use the above table for each proposed course

c). Infrastructure and Resource requirement

Sl. No.	Particulars	Details
1.	Batch Size (the following requirement will be filled on the basis of batch size)	
2	Manpower requirement	
2.a	Minimum requirement for Instructors (Domain)	Educational qualification
		Specialization
		ToT certification
		Relevant Industry or Training experience
2.b	Minimum requirement for Instructors (Soft Skill)	Educational qualification
		Specialization / Certification
		Relevant Training experience
2.c	Minimum requirement for Instructors (IT Skill)	Educational qualification
		Specialization / Certification
		Relevant Training experience
3.	Minimum area required for classroom (sq. ft.)	
4.	Lab/Workshop requirement	Name of Lab/Workshop
		Minimum area required in sq. ft.
5.	List of required tools and equipment with specification and numbers (if any)	Attach a list of Tools and Equipment < Attached at page no. – to -- >

Sl. No.	Particulars	Details
6.	List of required raw material and consumables for Lab with specification and numbers (for one batch) (if any)	Attach a list of raw material and consumables < Attached at page no. -- to -- >
7.	Detail of required other infra: 1) Furniture and Fixture 2) Teaching aids 3) Pedagogy equipments 4) Other requirement	
8.	Detail of other required staff (except Trainers) for the centre	
9.	Source / Reference used for determining the infrastructure, Tools and Equipment, trainer qualification and other requirements	

Note: Use the above table for each proposed course. If the proposed course is aligned with NSQF levels or follows a similar structure, the infrastructure, tools and equipment, trainer qualifications, and other requirements should adhere to the standards.

d). Mobilization and Selection process

Provide mobilization strategy and screening of the candidates prior to enrolment including but not limited (page limit - 2 pages)

- Mobilization Tools and Process
- Interest assessment tool
- Selection Process
- Counselling methodology

e). Training and Placement Strategy

Provide comprehensive methodology with detailed workplan for overall execution of program delivery as per scope of work. (Page Limit -10 pages)

f). Issues and Mitigation measures

Applicant must clearly articulate anticipated challenges in their proposed training delivery method for all programs, along with their proactive mitigation strategies / expectations from Client. Applicant may include any other pertinent information supporting their program implementation workplan. (page limit - 2 pages)

For and on behalf of:

Seal and Sign (Authorized Signatory):

Name and title of Signatory :
 Name of Organization :
 In the capacity of :
 Address :
 E-mail :
 Tel :

**4.3.12 TECH 11: Declaration of Non-Association and Exclusive Participation
(On the letterhead of applicant organization)**

{Date and location}

To,
The Commissioner,
Commissionerate of College Education, Government of Rajasthan
Block IV, Shiksha Sankul, JLN Marg,
Jaipur – 302015, Rajasthan

Self-Certificate

With reference to the EOI No. -----, EOI title "Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan", I/We, the undersigned, on behalf of the ----- <Name of Applicant Organisation>, hereby declare the following:

1. That the proposal submitted under this EOI is the only proposal submitted by us, and no other proposal has been submitted by any other individual, company, or entity that shares any management, financial shareholding, or familial relationship with us.
2. That none of the promoters, directors, partners, or shareholders of our organization are common with, or related by blood or marriage to, the promoters, directors, partners, or shareholders of any other entity participating in this EOI.
3. That we understand submission of multiple proposals from related individuals or entities may lead to rejection of all such proposals as per the terms of the EOI.

I/We declare that the information provided above is true and correct to the best of my/our knowledge and belief. In case any information is found to be false or misleading, we understand our application may be summarily rejected and we may be disqualified from participating in this or future procurements with the department.

(Authorised Signatory)

Seal and Signed

Date:

Place:

4.4 Annexure 4: Format for Performance Bank Guarantee

To:

The Commissioner,
Commissionerate of College Education, Govt. of Rajasthan,
Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015

In consideration of Commissionerate of College Education, Government of Rajasthan having its registered office at Block - 4, Shiksha Sankul, JLN Marg, Jaipur, 302015 (hereinafter referred to as "Client") having agreed to take services as Empanelled Partner Organisation and to conduct demand-based skill training with Corporate Certification under the 'Rajasthan Finishing School Program' Government Colleges of Rajasthan as per Scope of Work and Guidelines (hereinafter referred to as "Service") from M/s ----- (hereinafter referred to as "Empanelled Partner Organisation") on the terms and conditions contained in their agreement on dated ----- (hereinafter referred to as the "Agreement") subject to the Empanelled Partner Organisation furnishing a Bank Guarantee to the Client as to the due performance of "Service", as per the terms and conditions of the said Agreement, to be offered by the Empanelled Partner Organisation and also guaranteeing the providing the Service, by the Empanelled Partner Organisation, as per the terms and conditions of the said Agreement;

- 1) We, ----- (Bank) (hereinafter called "the Bank"), in consideration of the premises and at the request of the Empanelled Partner Organisation, do hereby guarantee and undertake to pay to the Client, forthwith on mere demand and without any demur, at any time up to ----- any money or moneys not exceeding a total sum of Rs-----(Rupees-----only) as may be claimed by the Client to be due from the Empanelled Partner Organisation by way of loss or damage caused to or would be caused to or suffered by the Client <by reason of failure to perform services as per the said Agreement, and also failure of the Empanelled Partner Organisation to maintain quality of service as per the terms and conditions of the said Agreement.>

Notwithstanding anything to the contrary, the decision of the Client as to whether the Empanelled Partner Organisation has failed to provide the Service as per the terms and conditions of the said Agreement will be final and binding on the Bank and the Bank shall not be entitled to ask the Client to establish its claim or claims under this Guarantee but shall pay the same to the Client forthwith on mere demand without any demur, reservation, recourse, contest or protest and/or without any reference to the Empanelled Partner Organisation. Any such demand made by the Client on the Bank shall be conclusive and binding notwithstanding any difference between the Client and the Empanelled Partner Organisation or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

- 2) This Guarantee shall expire on -----; without prejudice to the Client's claim or claims demanded from or otherwise notified to the Bank in writing on or before the said date i.e. ----- (this date should be date of expiry of Guarantee).

- 3) The Bank further undertakes not to revoke this Guarantee during its currency except with the previous consent of the Client in writing and this Guarantee shall continue to be enforceable till the aforesaid date of expiry or the last date of the extended period of expiry of Guarantee agreed upon by all the parties to this Guarantee, as the case may be, unless during the currency of this Guarantee all the dues of the Client under or by virtue of the said Agreement have been duly paid and its claims satisfied or discharged or the Client certifies that the terms and conditions of the said Agreement have been fully carried out by the Empanelled Partner Organisation and accordingly discharges the Guarantee.
- 4) In order to give full effect to the Guarantee herein contained you shall be entitled to act as if we are your principal debtors in respect of all your claims against the Empanelled Partner Organisation hereby Guaranteed by us as aforesaid and we hereby expressly waive all our rights of suretyship and other rights if any which are in any way inconsistent with the above or any other provisions of this Guarantee.
- 5) The Bank agrees with the Client that the Client shall have the fullest liberty without affecting in any manner the Bank's obligations under this Guarantee to extend the time of performance by the Empanelled Partner Organisation from time to time or to postpone for any time or from time to time any of the rights or powers exercisable by the Client against the Empanelled Partner Organisation and either to enforce or forbear to enforce any of the terms and conditions of the said Agreement, and the Bank shall not be released from its liability for the reasons of any such extensions being granted to the Empanelled Partner Organisation for any forbearance, act or omission on the part of the Client or any other indulgence shown by the Client or by any other matter or thing whatsoever which under the law relating to sureties would, but for this provision have the effect of so relieving the Bank.
- 6) The Guarantee shall not be affected by any change in the constitution of the Empanelled Partner Organisation or the Bank nor shall it be affected by any change in the constitution of the Client by any amalgamation or absorption or with the Empanelled Training Provider, Bank or the Client, but will ensure for and be available to and enforceable by the absorbing or amalgamated company or concern. This guarantee and the powers and provisions herein contained are in addition to and not by way of limitation or in substitution of any other guarantee or guarantees heretofore issued by us (whether singly or jointly with other Banks) on behalf of the Empanelled Partner Organisation heretofore mentioned for the same Agreement referred to heretofore and also for the same purpose for which this guarantee is issued, and now existing un-cancelled and we further mention that this guarantee is not intended to and shall not revoke or limit such guarantee or guarantees heretofore issued by us on behalf of the Empanelled Partner Organisation heretofore mentioned for the same Agreement referred to heretofore and for the same purpose for which this guarantee is issued.
- 7) Any notice by way of demand or otherwise under this guarantee may be sent by special courier, telex, fax or registered post to our local address as mentioned in this guarantee.

- 8) Notwithstanding anything contained herein:-
- a) Our liability under this Bank Guarantee shall not exceed Rs----- (Rupees----- only)
 - b) This Bank Guarantee shall be valid up to -----; and
 - c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ----- (date of expiry of Guarantee).
- 9) The Bank has power to issue this Guarantee under the statute/constitution and the undersigned has full power to sign this Guarantee on behalf of the Bank.

Date this ----- day of ----- 2025 at ----- For and on behalf of -----
Bank.

4.5 Annexure 5: Memorandum of appeal under the RTPP act 2012

Appeal

No.....

ofBefore..... (First/Second Appellate Authority)

Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

1. Particulars of appellant:

(i) Name of the appellant:

a. Official address, if any:

b. Residential address:

2. Name and address of the respondents):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer /authority who passed the order (enclose copy), ora statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
.....

(Supported by an affidavit)

7. Prayer:

Place: -----

Date: -----

Appellant's Signature: -----

4.6 Annexure 6: Grievance Redressal During Procurement Process

The designation and address of the First Appellate Authority is Commissioner, Commissionerate of College Education, Government of Rajasthan, Block IV, Shiksha Sankul, JLN Marg, Jaipur, 302015.

The designation and address of the Second Appellate Authority is Additional Chief Secretary / Principal Secretary / Secretary, Department of Higher Education, Government of Rajasthan

Filing an appeal: - if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.

If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

Appeals not to lie in certain cases: - No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: - (a) Determination of need of procurement (b) Provisions limiting participation of bidders in the bid process (c) The decision of whether or not to enter into negotiations (d) Cancellation of a procurement process (e) Applicability of the provisions of confidentiality.

Form of Appeals: - (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal, (b) Every appeal shall accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee, (c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or authorized representative.

Fee for filing Appeal: - (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable. (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a scheduled bank in India payable in the name of appellate authority concerned.

Procedure for disposal of Appeal:- (a) The first appellate authority or second appellate authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal,

affidavit and documents, if any, to the respondents and fix date of hearing (b) On the date fixed for hearing, the first appellate authority or second appellate authority, as the case may be shall- (i) hear all the parties to appeal present before him; and (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter, (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost, (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Signature of the Bidder

4.7 Annexure 7: Draft Agreement

This Agreement is made and entered into on this ___ day of _____ 2025
between

Commissioner, Commissionerate of College Education, Block 4, Shiksha Sankul, JLN Marg, Jaipur-302015 (Raj) (herein after referred to as Client) which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on **FIRST PART**

And

M/s ----- <Name of Empaneled Partner Organization>, a company registered under ----- with its registered office at -----<Address of Empanelled Partner Organization> (herein after referred as the "Empanelled Partner Organization") which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on the **SECOND PART**.

Whereas,

Client is desirous for Empanelment of Industry / Industry promoted or partnered institution to conduct demand-based skill training with Corporate Certification under the "Rajasthan Finishing School Program" in the Government Colleges of Rajasthan as per the Scope of Work, Terms & Conditions as set forth in the EOI document number ----- dated ----- and the Guidelines.

And whereas

M/s ----- represents that it has the necessary experience for carrying out the overall work as referred to herein and has submitted a bid and subsequent clarifications for providing the required services against said EOI document issued in this regard, in accordance with the terms & conditions and guidelines set forth herein and any other reasonable requirements of the client from time to time.

And whereas

Client has accepted the bid of bidder and has placed the Letter of Acceptance vide Letter No. --
-----Dated-----on which bidder has given their acceptance vide
their Letter No -----Dated -----

And whereas

The bidder has deposited a sum of Rs. ----- (in figures) Rupees-----
---- <in words> in the form of ----- ref no. -----Dated -----
----- of Bank ----- and valid up to ----- as security deposit
for the due performance of the Agreement.

Now it is hereby agreed to by and between both the parties as under: -

1. The EOI Ref. No. ----- dated ----- issued by the client along with its enclosures / annexures, wherever applicable, are deemed to be taken as part of this agreement and are binding on both the parties executing this Agreement.
2. In consideration of the payment to be made by the client to bidder as set forth in the LOA no. ----- Dated ----- will duly services / work mentioned in the scope of work and provide related services in the manner set forth in the EOI and guidelines, along with its enclosures / annexures and Technical Bid along with subsequent clarifications submitted by bidder.
3. The client do hereby agree that if bidder shall duly perform the services mentioned in the guidelines and scope of work of EOI in given timeline and provide related services in the manner aforesaid observe and keep the said terms and conditions of the EOI, Guideline and Agreement, the client will pay or cause to be paid to bidder, at the time and the manner set forth in the said conditions of the EOI, the amount payable for each and every project milestone & deliverable.
4. The timelines for the delivering of services as prescribed in Scope of Work of EOI and Guidelines shall be effected from the date of LOA i.e. ----- and completed by bidder within the period as specified in the EOI document.
5. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided as per the procedure mentioned in the EOI document.

In witness whereof the parties have caused this Agreement to be executed by their Authorized Signatories on this ----- day of ----- 2025.

Signed By:	Signed By:
Name: Designation: Company:	Commissioner, Commissionerate of College Education, Government of Rajasthan, Jaipur
In the presence of	In the presence of
Name: Designation: Company:	Name: Designation: Commissionerate of College education, Rajasthan
Name: Designation: Company:	Name: Designation: Commissionerate of College education, Rajasthan